



## Background

The 'transitional development details' can be edited from the **Submission Details** of the development application by both the applicant and relevant authority during the verification of a consent and up until the consent (planning or building) is granted.

When the development application is under development approval, only then can the council edit the 'transitional development details'.

The application's primary contact is notified by email or by letter (if they have selected 'post' as their preferred method of communication) of changes made to the transitional development details.

## **Included instructions**

- View the submission details for the development application
- Edit the transitional consent details

## **Related Instructions**

- Submit a development application
- <u>Transitional process for granting building rules consent</u>





# View the submission details for the development application

- 1. Search for the application using the **ID** number.
- 2. Click on **ID** number to view the application details.

Development application processing				21	21003061					
This is the										
TRAINING										
Submit manda	tory building notification	Submit mand	atory Re-Insp	ection notification	nt	Insp	pections			
			ONING (425)			0.015 (10)				
FOR YOUR ACTION (2098) ASSESSMENT IN PROGRESS (416) WAITING (5)		WAITING (57) OPC	COMPLETED (555) BOILD		BOILDING NOTIFICATI	NING NOTIFICATIONS (19) RE-II				
1 results for: "21003061" Assigned to me only										
1D Owner	Location		Nature of	Development		Relevant	t Authority	Lodged		
21003061 T UserOne	UNIT 5 274 SOU 5000	TH TCE ADELAIDE SA	improvem	ents		City of A	delaide			

3. Expand the **Submission** details section within the Summary tab of the development application.

Development application: 21003061	
Summary Documents Event History Inspection Related Actions	
	This application currently requires 1 action from you
	Start Verification 📀 5
Torrest of the second s	Development location(s) UNIT 5 274 SOUTH TCE ADELAIDE SA 5000 Title ref CT 5158/826 Plan parcel S12673 UN5 Council Adelaide City Council Nature of development improvements Elements selected DWelling alteration or addition
Click the property location image above to open the South Australian Property and Planning Atlas (S	APPA) in a new VSubmission details
	And the second sec





# Edit the transitional consent details

4. Click Edit against the Transitional Consent Details heading.

Transitional Consent Details edit	
Consent	Planning Consent
Application Number	D101/2/2020
Date Consent(s) Granted	13/08/2020
Relevant Authority	City of Adelaide

Update the required fields within the Details of Consent Already Granted screen.

- 5. Over type the Date Consent Granted with the correct date.
- 6. Over type the **Application Number** with the correct number.

### Changing the relevant authority

- 7. Click on the correct relevant authority, e.g. Private Certifier.
- 8. Select the **private certifier** from the field drop-down.
- 9. Click **Submit** to keep updates.

Edit Transitional Consent Details	
Consent Planning Consent	
Date Consent Granted *	Application Number *
-13/08/2020	D101/2/2020
Relevant Authority *	Please specify the private certifier *
City of Adelaide	Please specify the private certifier 🔹
O Private certifier	

### Returns to the **Development Application - Summary** page.

Development application: 21003061						
Summary Documents Event History Inspection Related Actions						
	This application currently requires 1 action from you					
	Start Verification	D 5				