How to... Respond to an external referral request



Background

A referral request is received by a referral body as prescribed by the zones etc. and by council when the assessing relevant authority is State Planning Commission (SPC).

A 'referral body notified' email is sent to the organisations group mailbox as set-up for your organisation. If there are changes to your group mailbox then contact your organisations 'Administrator' who can perform the updates.

Referral Recalled by relevant authority

The recalling of a referral request may occur, as distributed in error or as part of another process, for example the relevant authority for building consent assessment has re-set the consent back to verification.

On recall of the referral request your organisation and the assigned assessor (if assigned) receives an email advising the recall of a referral request (may include a reason) and the status of the referral is updated to 'Recalled' which moves the application from the "Assessment in Progress" tab to the "Completed" tab within your Assessments dashboard.

Summary I	Documents	Fees RFIs	Referrals Clo	cks Appeals I	Related Actions				
< Development application 23000339									
South	Austra	alian C	Country F	ire Servi	ice				
Referral unassi	gned								
Referred by	Referred by Limestone Coast Southern Regional Assessment Panel								
Response type Schedule 9 (3)(2) Hazards (Bushfire - High Risk) Overlay									
Referral type	Referral type Direction								
Distributed	Distributed 31 Oct 2023								
Due	Due 12 Dec 2023								
Status				Recalle	ed				
Relevant Autho	rity's comme	nt							
Report required									
Please ensure	that this refer	ral is assigned	to you, if you wish th	is application to be	visible when you use the	e 'Assigned to me' filter	on the dashboard.		
Other referra	als								
Referral Body	Refer	red By	Response Type	Referral Type	Distributed	Due	Response	Status	Action(s)
Commissioner Highways	or mana Limes South	s <mark>ment</mark> /Assessment	Schedule 9 (3)(7) Development Affecting Transpo Routes and Corridors	t Direction	31 Oct 2023	28 Nov 2023		Distributed	



Consent assessment placed on hold by relevant authority

When the relevant authority places the consent on hold the consent status updates with 'On Hold (Applicant Request)'.

Consent / Stage / Dev. Approval	Relevant Authority	Status	Day
Planning Consent	Assessment Manager at Limestone Coast Southern Regional Assessment Panel	On Hold (Applicant Request)	
Building Consent		Initialised	
Development Approval for: Planning Consent Building Consent	District Council of Robe	Awaiting Precursor Consent	

Whilst 'on hold' any requests for information remain active and the applications primary contact can submit a response to the request.

Responding to the referral request is available, with limited functionality for a response 'with comments, conditions and/or notes' the ability to add conditions or notes will not be available (disabled).

Referral Response

Response		
○ No comment to make		
 With comments, conditions and/or notes 		
○ Direct refusal of this application		
Conditions		
No Conditions added		
Advisory Notes		
No Advisory Notes added		
Response comments		
UPLOAD L Drop files here		
Note that a draft can't be saved if documents are uploaded. If you need to save a draft, please	e don't include an	y documents here.
CANCEL	SAVE DRAFT	NO OBJECTION, WITH COMMENTS



Included instructions

- Receive referral request
- Assign a staff member to the referral request
 - o View your teams current workload
 - o Allocate a staff member
 - o Remove staff member allocation
- Decline the Referral
- Accept the Referral
- Request for further information
- Make a decision
 - o Respond with no comments
 - o Respond with comments, conditions and/or notes
 - Add conditions
 - Add advisory notes
 - o Respond with direct refusal of this application
- View the referral response details

Related Instructions

- Request, Upload and Generate Documents and Request for information | PlanSA
- How to Create, modify and delete a standard condition, note and reserved matter | PlanSA



Receive referral request

On distribution of the referral request by the consent assessing relevant authority an email is sent to your organisations email address and the application available in your organisations **For Your Action** tab within the Assessments dashboard.

1. Remove the Assigned to me only flag to view all requests for your organisation.

OR YOUR AG	TION (2) ASSESS	MENT IN PROGRESS (16) WAITING (0) UPCOMIN	G (0) COMPLETED (64)				
or your ac	o me only					O Help fo	r this secti
D 1	Owner	Location	Nature of Development	Lodged	Action	Who	Days
23000381	E Twenty Two	LOT 451 GRAND JUNCTION RD REGENCY PARK SA 5010, LOT 450 GRAND JUNCTION RD REGENCY PARK SA 5010	dwelling	6 Apr 2023	Respond to Referral	-	<u>©</u> 11

2. Alternatively, to locate the request search by the application ID provided in the email notification.

	YOUR APPLICATIONS	YOUR ORGANISATION			III 🚺 🔫 Plai	nSA
Devel	opment ap	oplication proce	ssing	23000339	Advanced Search	lp

3. Search results returns 0 matches. Remove the **Assigned to me only** flag to view all requests for your organisation.

	ASSESSMENT IN PROGRESS (16)	WAITING (0) UPC	COMING (0) COMPLE	TED (64)			
							Help for this section
Assigned to me only							
ID Owner	Location	Nat	ure of Development		Relevant Authority	Lodged	Status

The application is shown.

1 results for: "23000339"

Assigned to me only	
---------------------	--

 ID	Owner	Location	Nature of Development	Relevant Authority	Lodged	Status	Days
23000339	T Testfour	LOT 5003 ORCHID DR SA 5276	ROBE dwelling	Limestone Coast Southern Regional Assessment Panel	31 Oct 2023	Lodged	() 30

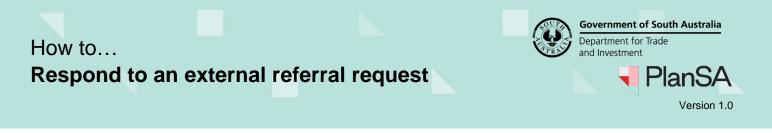


Assign a staff member to the referral request

On assigning the referral to a staff member, they will receive an email advising their allocation and the application will show in their **For Your Action** tab.

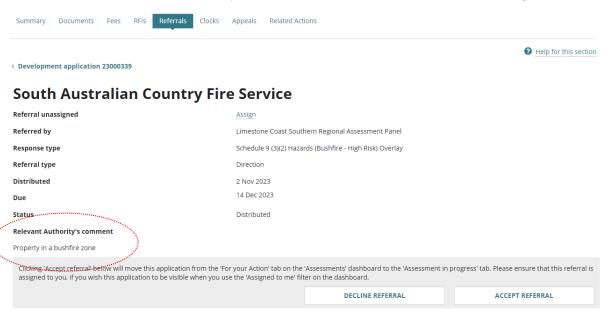
- 1. Click on the application (not the ID) to see the application status details.
- 2. Click on the Referrals link for the applicable consent.

For your act							😮 Help f	or this section
Assigned to I	Owner	Location		Nature of Development	Lodged	Action	Who	Days
23000381	E Twenty Two		JNCTION RD REGENCY PARK SA AND JUNCTION RD REGENCY	dwelling	6 Apr 2023	Respond to Referral	-	© 11
23000339	T Testfour	LOT 5003 ORCHID	DR ROBE SA 5276	dwelling	31 Oct 2023	Respond to Referral	-	() 30
STATUS DETAIL	CONTACTS S	UMMARY	Application 2300	0339				
			This application currentl	y requires 1 action from you				
			Respond to Referral					() 30
			Planning consent		А	ssessment in progress		~
			Verification	✓ Completed 31 Oct 2023				
			Fee Payable			 Payment received 31 O 	ct 2023	
			Fee Payable			✓ Payment received 31 O	ct 2023	
			Referrals					
			Referral - Commissioner	of Highways		Distributed 31 Oct 2023		
			Referral - Country Fire Se	ervice		Distributed 2 Nov 2023		



The Referrals page shows for the applicable consent.

3. Read the relevant authority's comments to assist with the referral assignment.



Other referral requests for the application are also shown.

					DECLINE REFER	RAL	ACCEPT	REFERRAL
ther referrals								
Referral Body	Referred By	Response Type	Referral Type	Distributed	Due	Response	Status	Action(s)
Commissioner of Highways	Regional assessment panel/Assessment manager at Limestone Coast Southern Regional Assessment Panel	Schedule 9 (3)(7) Development Affecting Transport Routes and Corridors	Direction	31 Oct 2023	28 Nov 2023		Distributed	

4. Click on Assign.

South Australian Country Fire Service

Referral unassigned	Assign
Referred by	Limestone Coast Southern Regional Assessment Panel
Response type	Schedule 9 (3)(2) Hazards (Bushfire - High Risk) Overlay
Referral type	Direction
Distributed	2 Nov 2023
Due	14 Dec 2023
Status	Distributed
Relevant Authority's comment	
Property in a bushfire zone	





View your teams current workload

5. Click on View team workload to see who in your team has work assigned.

South Australian Country Fire Service

Ty	oe to select the user	SAVE C	ANCEL	
and the second sec	ew team workload			
Ref	erred by			Limestone Coast Southern Regional Assessment Panel
Res	ponse type			Schedule 9 (3)(2) Hazards (Bushfire - High Risk) Overlay
Ref	erral type			Direction
Dist	ributed			2 Nov 2023
Due	2			14 Dec 2023
Stat	tus			Distributed

A graph shows with the names of your team and their current allocations.

✓ View team wo		
Chur Fire, County		
Allocated: 1		
	0	

- 6. Click on the graph line to view the allocated applications.
- 7. Click Back to all users to close the view.

South Australian Country Fire Service

Type to select the use	er	SAVE CANCEL			
View team workload	d				
Back to all users					
evelopment Applic	ations assigned to Fire, County	/			
ID 1	Referral Consent	Owner	Location	Nature of Development	Lodged
23000542	Planning Consent	E Eighteen	114 WILLIAM ST NORWOOD SA 5067	DP3-5910	19 Jun 2023

The view team workload shows.

✓ View tear		
Chur Fire, Co Alloca	unty	
FireService, Co		
) 1





Allocate a staff member

On assigning a referral request to a team member, when they open their Assessments dashboard the application will show as 'assigned to me only' within the tabs; For Your Action, Assessment in Progress and Waiting.

8. Start typing the name of the staff member and list of matching results select their and then SAVE to allocate.

South Australian Country Fire Service

1000			
•	fire	SAVE	CANCEL
••••	Country FireService		
	County Fire		
	Referred by		

Limestone Coast Southern Regional Assessment Panel

A confirmation of the assignment is shown.

South Australian Country Fire Service

Referral assigned to Country FireService Change	
 Allocation Saved Successfully 	
Referred by	Limestone Coast Southern Regional Assessment Pane
Response type	Schedule 9 (3)(2) Hazards (Bushfire - High Risk) Overla
Referral type	Direction
Distributed	2 Nov 2023
Due	14 Dec 2023
Status	Distributed

Relevant Authority's comment

Remove staff member allocation

9. Click Change.

South Australian Country Fire Service

Referral assigned to Country FireService Change	
 Allocation Saved Successfully 	
Referred by	Limestone Coast Southern Regional Assessment Panel
Response type	Schedule 9 (3)(2) Hazards (Bushfire - High Risk) Overlay
Referral type	Direction
Distributed	2 Nov 2023
Due	14 Dec 2023
Status	Distributed
Relevant Authority's comment	



The allocation is removed. To allocate to a different staff member repeat Allocate a staff member instructions.

South Australian Country Fire Service

Type to select the user	SAVE	CANCEL	
> View team workload			
Referred by			Limestone Coast Southern Regional Assessment Panel
Response type			Schedule 9 (3)(2) Hazards (Bushfire - High Risk) Overlay
Referral type			Direction
Distributed			2 Nov 2023
Due			14 Dec 2023
Status			Distributed





Decline the Referral

On declining the referral, the application moves to the **Completed** tab in your Assessments dashboard. The relevant authority receives a 'Referral body responded to referral' email (includes the reason for declining), who then recalls the referral request updating the referral status from "Pending Recall" to "Recalled" and you will be notified of the recall by email a

1. Click DECLINE REFRRAL

South Australian Country Fire Service

Change		
Referred by	Limestone Coast Southern Regional Assessment Panel	
Response type	Schedule 9 (3)(2) Hazards (Bushfire - High Risk) Overlay	
Referral type	Direction	
Distributed	2 Nov 2023	
Due	14 Dec 2023	
Status	Distributed	
Relevant Authority's comment		
Property in a bushfire zone		
Clicking 'Accept referral' below will move this application from the 'For your Action' ta this application to be visible when you use the 'Assigned to me' filter on the dashboar	b on the 'Assessments' dashboard to the 'Assessment in progress' lab. Please ensure that d.	this referral is assigned to you, if you wish
	DECLINE REFERRAL	ACCEPT REFERRAL

2. Provide a reason for declining the request.

South Australian Country Fire Service

< Referrals	
Relevant Authority's comment	
Property in a bushfire zone	
Reason to decline *	
Provide a reason why declining the request	
	li l
Maximum 500 characters.	
CANCEL	CONFIRM DECLINE REFERRAL

3. Click HOME to close the page.

Referral Response

Decline referral

The South Australian Country Fire Service referral for Development application (#23000339) has been declined.







Summary Documents Fees RFIs Referrals	Clocks Appeals Related Actions
Development application 23000339	
South Australian Countr	y Fire Service
Referral assigned to Country FireService Change	
Referred by	Limestone Coast Southern Regional Assessment Panel
Response type	Schedule 9 (3)(2) Hazards (Bushfire - High Risk) Overlay
Referral type	Direction
Distributed	2 Nov 2023
Due	14.Dec 2023.
	Pending Recall
Status	
itatus Relevant Authority's comment	



Accept the Referral

On accepting the referral, the application moves to the **Assessment in progress** tab and if allocated to you for a response, the application will show in Assigned to me only.

1. Click ACCEPT REFERRAL.

South Australian Country Fire Service

Referral assigned to Country FireService Change			
 Allocation Saved Successfully 			
Referred by	Limestone Coast Southern Regional A	ssessment Panel	
Response type	Schedule 9 (3)(2) Hazards (Bushfire - H	igh Risk) Overlay	
Referral type	Direction		
Distributed	8 Nov 2023		
Due	20 Dec 2023		
Status	Distributed		
Relevant Authority's comment			
Fire report			
Clicking 'Accept referral' below will move this application from the 'For your Action' tal this application to be visible when you use the 'Assigned to me' filter on the dashboar		e 'Assessment in progress' tab. Please ensure t	that this referral is assigned to you, if you wish
		DECLINE REFERRAL	ACCEPT REFERRAL

The referral status updates to 'In Progress' and the Respond to Referral button is available.

South Australian Country Fire Service

Referral unassigned	Assign	
Referred by	Limestone Coast Southern Regional Assessment Panel	RESPOND TO REFERRAL
Response type	Schedule 9 (3)(2) Hazards (Bushfire - High Risk) Overlay	
Referral type	Direction	
Distributed	8 Nov 2023	
Due	20 Dec 2023	
Status	In progress	
Relevant Authority's comment		
Fire report		



Request for further information

Check the **Documents** store, which contains documentation both system generated and upload by the applicant and relevant authority to determine if further information is required.

On sending the request for information, the primary contact for the application receives a 'Request for further information' email with the letter attached, and the application moves to the **Waiting** tab in your Assessments dashboard.

The ability to respond to the referral is hidden until a response to the request for information is received.

Following the request refer to the <u>Request, Upload and Generate Documents and</u> <u>Request for information | PlanSA</u> for instructions on:

- Provide requested further information during assessment
- Evaluate the request for information response
- Perform an extension of time for an applicant to respond with further information
- Review an expired Request for further information (RFI) and enter a further RFI applicant agreement.
- 1. Click RFIs (Request for Information) tab.

2. Click Send Request for Information.



< Development application 23000339

The Referral Body has 10 days to issue the first request for information from beginning of the referral period.

There are 10 days remaining (not including today) to issue a request (by 22 Nov 2023)

Send Request For Information

Send a request for information to the Main Contact as Referral Body





SEND REQUEST

- 3. The Request for Information page shows.
- 4. Download the Generate 'request for additional information' document.

Document		Туре	Date Created
VerificationOutcom	e-PlanningConsent-Application23000339-189377.pdf	Verification Outcome	31 Oct 2023 10:29
BuildingInsurance-1	44348.pdf	Location Plan	28 Mar 2023 6:50
RFI Due Date *	09/02/2024		
	09/02/2024		

CANCEL

5. Complete the section highlighted in this example with the information the primary contact for the application is required to provide and then save the letter.



OTTIONE

08/11/2023 Mr Penny Public

Request for Information

Applicant: Penny Public Application ID: 23000339 Subject Land:

LOT 5003 ORCHID DR ROBE SA 5276

Title ref.: CT 6265/82

Plan Parcel: D128579 AL5003

Council: DC OF ROBE

Dear Mr Testfour,

The following additional information is required by the due date 09/02/2024 to assist with the assessment of your Planning Consent for proposed development.

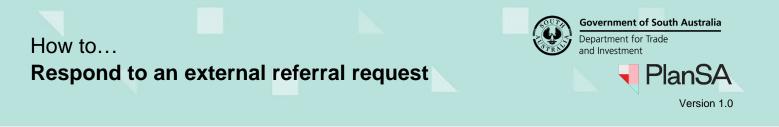
Proposed Development:

dwelling

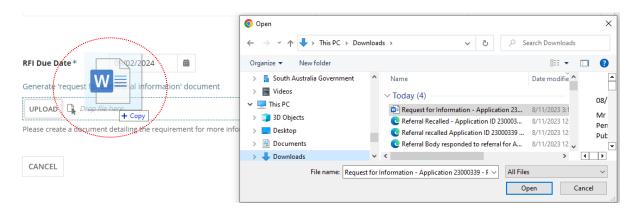
Required Information

<Please provide a detailed list of required information here>

If you require additional time to provide the information, please contact the Authority on the details below as soon as possible to allow for consideration of your request.



- 6. Click Upload and then drag-and-drop the saved letter into the Drop file here field.
- 7. Click Cancel to close the Open window.



8. Leave default RFI Due date or update as required.

9. SEND REQUEST.

Request For Information Document Type Date Created VerificationOutcome-PlanningConsent-Application23000339-189377.pdf Verification Outcome 31 Oct 2023 10:29 BuildingInsurance-144348.pdf Location Plan 28 Mar 2023 6:50 **RFI Due Date*** 09/02/2024 曲 Generate 'request for additional information' document Request for Information - A.. (x) DOCX - 91.83 KB Please create a document detailing the requirement for more information (will be sent to the application's nominated contact). SEND REQUEST CANCEL 10. The **Further information requests** page shows with the request. Summary Documents Fees RFIs Referrals Clocks Appeals Related Actions Help for this section < Development application 23000339 The Referral Body has 10 days to issue the first request for information from beginning of the referral period. There are 10 days remaining (not including today) to issue a request (by 22 Nov 2023) Send Request For Information n to the Main Contact as Referral Body **Further information requests** Requested by Requested date Due date Response date Request Document Action(s) Process extension of time Download request Pending Applicant South Australian Country Fire Service 8 Nov 2023 9 Feb 2024 Response document Provide further information



Make a decision

On submission of your decision the relevant authority receives a 'Referral Body responded to referral' email and the applications primary contact is copied into the response.

Your application will move to the **Completed** tab in the Assessments dashboard.

Added conditions and Notes

When the decision is 'with comments, conditions and/or notes' these are available to the relevant authority to view from the applicable consent and will be included in the Decision Notification Form (DNF).

To note, the ability to edit the conditions and notes you have added, is currently not available.

1. Click RESPOND TO REFERRAL.

South Australian Country Fire Service

Referral unassigned	Assign	
Referred by	Limestone Coast Southern Regional Assessment Panel	RESPOND TO REFERRAL
Response type	Schedule 9 (3)(2) Hazards (Bushfire - High Risk) Overlay	
Referral type	Direction	
Distributed	8 Nov 2023	
Due	20 Dec 2023	
Status	In progress	
Relevant Authority's comment		
Fire report		

2. The Referral Response page shows with three responses.

Referral Response

Response

- No comment to make
- O With comments, conditions and/or notes
- Direct refusal of this application

CANCEL





4. Provide Reasons a	as required.	
5. NO COMMENT.		
Response		
No comment to make		
O With comments, conditions and/or n	otes	
O Direct refusal of this application		
Reasons		
Enter a reason for no comments, as re	quired.	
		44/
CANCEL		SAVE DRAFT NO COM
6. Click HOME .		
6. Click HOME .		
6. Click HOME. Referral Response	2	
Referral Response	2	
Referral Response		No compart
Referral Response	ce referral response for Development application (#23000339) is:	No comment
Referral Response		
Referral Response		No comment
Referral Response		
Referral Response No comment The South Australian Country Fire Servi	ce referral response for Development application (#23000339) is:	-
Referral Response No comment The South Australian Country Fire Servi	ce referral response for Development application (#23000339) is: The referral status updates to 'Responded	-



Schedule 9 (3)(2) Hazards (Bushfire - High Risk) Overlay





Respond with comments, conditions and/or notes	

1. Click With comments, conditions and/or notes.

Add conditions

2. Click +Add new condition.

Response	
🔿 No comment to make	
With comments, conditions and/or notes	
Direct refusal of this application	
Conditions	
No Conditions added. + Add new condition Advisory Notes No Advisory Notes added	
+ Add new advisory note	
Response comments	
UPLOAD Loop files here	
Note that a draft can't be saved if documents are uploaded. If you need to save a draft, please don't include any documents here.	
CANCEL	SAVE DRAFT NO OBJECTION, WITH COMMENTS

3. Click on Title to select a standard condition or select 'Other' to create your own.

Standard Conditions

If standard conditions have not been set-up for your organisation, then contact your organisations administrator who can create standard conditions or notes following the instructions <u>How to – Create, modify and delete a standard condition, note and reserved</u> matter | PlanSA.

- 4. Provide a **custom title** for the condition.
- 5. Provide the **condition** details.
- 6. Mark if a Clearance Requirement or not.
- 7. Add another condition, if required.

Title *	Cancel
Other	•
Custom Title (not visible on Decision Notification Form) *	
Provide a title	
Condition *	
$B \ \mathbf{I} \coloneqq \ \mathbf{I}_{x}$	
Provide the details of the condition.	
Clearance Requirement	



Add advisory notes

- 8. Click +Add new advisory note.
- 9. Click on Title to select a standard advisor note or select 'Other' to create your own.
- 10. Provide a **custom title** for the condition.
- 11. Add another advisory note, if required.

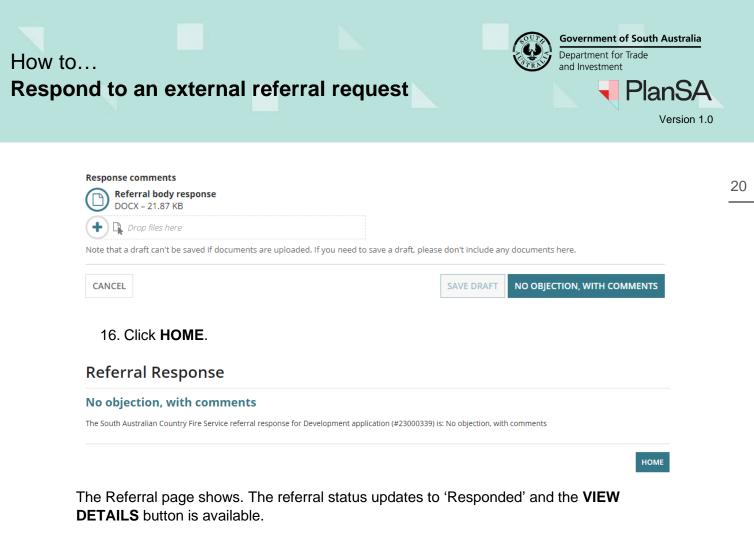
Title *	Cance
Other	-
Custom Title (not visible on Decision Notification Form)*	
Other	
Advisory Note *	
$B \ \mathbf{I} \coloneqq \ \mathbf{I}_{x}$	
Provide the details of the advisory note.	

- 12. Click **Upload** and drag-and-drop saved response comments into the *Drop files here* field, as required.
- 13. Click **Cancel** to close the Open window.

+ Add new advisory note

Conditions	Open				×
conditions		G → Docume	nts 🗸 Ö 🔎	Search Documents	
No Conditions added	Organize 🔻 New folder				?
Advisory Notes	✓ ★ Quick access	^	Name	Date modifie ^	Ref
	Desktop	*	Plans1-95561 (1)	14/10/2022 3	boc
No Advisory Notes added	🖶 Downloads	*	Plans1-288661 _1_	20/10/2022 1:	res
Response comments W	Documents	*	📬 Prelodgement agreement	14/10/2022 2:	
	🔮 Documents	*	🗹 📭 Referral body response	21/10/2022 1	
UPLOAD Drop files here	Attachments	*	Representation_on_ApplicationPerf	2/11/2022 12 🗸	
+ Copy	D:-+	¥	<	>	
Note that a draft can't be saved if documents	are File name:	Referral bod	y response 🗸 🗸 All F	iles	\sim
				Open Cance	el
CANCEL					

- 14. Upload another document, as required.
- 15. NO OBJECTION, WITH COMMENTS.

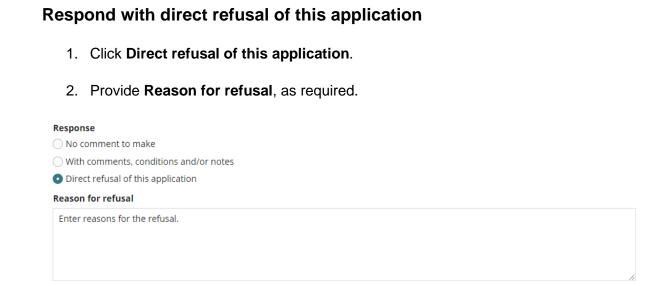


South Australian Country Fire Service

 Referred by
 Limestone Coast Southern Regional Assessment Panel
 VIEW DETAILS

 Response type
 Schedule 9 (3)(2) Hazards (Bushfire - High Risk) Overlay





3. Click **Upload** and drag-and-drop saved response comments into the *Drop files here* field, as required

	Open						×
	← → ~ ↑	- « TESTING	> Documer	nts	v Ö 🔎	Search Document	s
	Organize 🔻	New folder					□ ?
Response comments	Me NOTES SCREEN STAGES STAGES STAGES S838	NS for instructior	15	Name A Plans1-95561 (1) Plans1-288661 _1 Prelodgement agg Prelodgement agg A Representation_of Prequest	reement	Date modifie 14/10/2022 3: 20/10/2022 1: 14/10/2022 2: 21/10/2022 1 2/11/2022 12: 22/04/2022 1:	Refi boc resj
CANCEL	Docu	ments File name: [♥ Referral body		→ All Fil	> es	 ↓ ↓ ↓
					(Open	Cancel

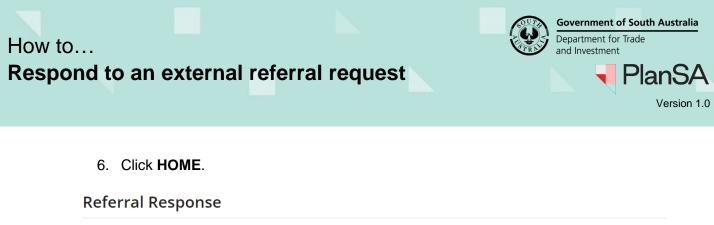
- 4. Upload another document, as required.
- 5. DIRECT REFUSAL.

CANCEL

	nse comments Referral body response DOCX – 21.87 KB	
+	🙀 Drop files here	
Note t	nat a draft can't be saved if documents are uploaded. If you need t	save a draft, please don't include any documents here.

SAVE DRAFT

DIRECT REFUSAL



22

HOME

No objection, with comments

The South Australian Country Fire Service referral response for Development application (#23000339) is: No objection, with comments

View the referral response details

The Referral page shows. The referral status updates to 'Responded' and the **VIEW DETAILS** button is available.

South Australian Country Fire Service

Referral assigned to Country FireService Change		
Referred by	Limestone Coast Southern Regional Assessment Panel	VIEW DETAILS
Response type	Schedule 9 (3)(2) Hazards (Bushfire - High Risk) Overlay	

1. Click **VIEW DETAILS** to view more information, includes the referral body's response, including uploaded response documents.

The Referral details shows include the response details.

2. Click Referrals to close the detailed view.

South Australian Country Fire Service referral

< Referrals			
Referral details			
Referred Body	South Australian Country Fire Service	Distributed	8 Nov 2023
Referred by	Limestone Coast Southern Regional Assessment Panel	Due	20 Dec 2023
Response type	Schedule 9 (3)(2) Hazards (Bushfire - High Risk) Overlay	Response	8 Nov 2023
Referral type	Direction	Status	Responded
Relevant Authority's	comment		
Fire report			
Referral Body's resp	0050		
Referral body s resp	onse		
RFIS			
No Requests For Information have be	en issued in relation to this referral.		
Advice			
No objection, with comments			
Condition 1			
Provide the details of the condition.			
Advisory Note 1			
Provide the details of the advisory no	te.		
Documents			